

MEMORANDUM

TO: Applicant

FROM: Radiological Safety Staff  
Environmental Health and Safety

SUBJECT: Laser Permit Application

Attached is an application for a permit to possess and use laser(s) at Texas A&M University. The Adobe Acrobat PDF file can be completed on-line and signed digitally, or printed and signed. The Radiological Safety Committee requires this information before a permit can be issued.

All applicants are required to demonstrate training and experience in laser device operation. In addition, the Radiological Safety Committee require that an applicant and authorized user complete the online General Laser Safety Training course offered by the Environmental Health and Safety. You will find the training course by clicking here: <https://ehsdtraining.tamu.edu/>. A laser application is considered complete when the following items are received by EHS:

1. Complete and signed laser application form
2. Schematic or drawing of proposed use location for all laser(s)
3. Standard Operating Procedures (SOP's) for the laser lab.
4. Please include a copy of the specification sheet that accompanies this laser.

By signing the laser application, you are attesting that you have read the University Laser Program Manual. The manual can be found by clicking here: [Laser Safety Program Manual](#). You may also find the manual located on the EHS web page at <https://ehs.tamu.edu>.

You may contact us at (979) 845-1361 or by e-mail at [radiological-safety@tamu.edu](mailto:radiological-safety@tamu.edu) if you have any questions.

Thank You.

Radiological Safety Staff

## Laser Permit Application

All class IIIb and IV lasers used at Texas A&M University are required to have a permit from Environmental Health and Safety (EHS) [Refer to Section 6.1 of the Laser Safety Program Manual]. Safe laser use and procedural compliance is the responsibility of the laser permit holder. To apply for a permit, complete this application and submit it along with any necessary attachments to [radiological-safety@tamu.edu](mailto:radiological-safety@tamu.edu) or TAMU Environmental Health and Safety via MS. 4472. Contact (979) 845-1361 for any questions.

### PERSONAL INFORMATION

NAME AND TITLE:		EMAIL:
OFFICE PHONE:	INSTITUTION/ CAMPUS ADDRESS: <i>(include Campus, department, mail stop, building and room no.)</i>	
ALTERNATE:		ALTERNATE EMAIL:

### LASER DEVICE INFORMATION

SERIAL #:	MANUFACTURER:	MODEL:
CLASS: <div style="text-align: center; margin-top: 5px;">IIIb    or    IV</div>	DESCRIPTION (Dye, Argon, Diode, Excimer, etc.):	
LOCATION (BUILDING/ROOM):		INVENTORY # (If Applicable):
BEAM DIAMETER (mm):	BEAM DIVERGENCE (milliradian):	WAVELENGTH (nm):
EXCITATION MECHANISM (Optical, electrical, chemical, etc.):		LENS or FIBER OPTIC SPECIFICATIONS (If Applicable):

OPERATION MODE (select one)

PULSED OR Q-SWITCHED

CONTINUOUS WAVE

PULSE DURATION (s):	AVG. POWER (W):
PULSE FREQUENCY (Hz):	MAX. POWER (W):
AVG. JOULES/PULSE (J):	
MAX. JOULES/PULSE (J):	

USE CATEGORY (*Check all that Apply*)

- Human (*Healing Arts*)
- Veterinary
- Industrial (*Engravers, 3D Printers, etc.*)
- Research
- Academic/Educational (*Classroom & Demonstration lasers*)
- Mobile (*Fixed on vehicles, or used at temporary job sites*)

**Please attach a schematic of the proposed use location showing the location of laser device(s), a picture of the laser device to be added, and a copy of the manufacturer's specification sheet if available.**

List the name and title of each individual who will use or directly supervise the use of the laser device. Include names of technicians and students (please designate one of the users as an alternate/lab contact and include his/her office phone #).

Statement of training/experience of applicant: Include training courses completed, laser device operation experience, and the type of work performed. Certificates of completion may be attached if possible.

Statement of use: Describe the purpose for which the laser device(s) will be used. Use additional sheets, if necessary.

Safety protocols: Describe procedures or engineered safety features which will be used to minimize hazards during operation of the laser device.

**I have read and understand the University Laser Safety Program Manual regarding laser safety and accept responsibility, as the permitted user, for all lasers used under my permit as stated in section 4.1 (Permit Holder).**

**PERMIT HOLDER:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Please print or type name

**DEPARTMENT HEAD (or Designee):**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Please print or type name

State law requires that you be informed of the following: (1) you are entitled to request the information collected through this form about yourself (with a few exceptions as provided by law); (2) you are entitled to receive and review that information; and (3) you are entitled to have the information corrected at no charge to you.

Contact: [radiological-safety@tamu.edu](mailto:radiological-safety@tamu.edu) or (979) 845-1361.