

# PI Guide for Self-Registration in BioRAFT

Environmental Health and Safety

# Definitions of terms used in BioRAFT

- **Lab Profile:** Lab profile shows summary of basic information you enter during initial lab set-up. Provides tabs to review/edit your group information such as lab members, chemical inventory, equipment, etc.
- **Lab/Laboratory:** Refers to a group working under a Principal Investigator (PI) or other faculty member. BioRAFT uses the last name of the PI to indicate the name of a lab group. *Example: Martin Lab, Gonzales Lab, etc.* "Lab" will also be used to identify non-lab groups – such as Transportation Services, TEEX, etc. – that use ChemTracker for chemical inventory management.
- **Location:** This is the building name and number.
- **Space:** This is the room number.
- **Group Compliance Liaison (GCL):** GCL is a person designated by the PI as a liaison. GCL is included on all correspondences to PI and can act/respond to compliance requirements on behalf of the PI.
- **ChemTracker:** Chemical inventory management module to be used to maintain chemical inventory records and Tier II reporting. [Click here](#) to access the TrainTraq login page for Course#2113979: Guide for Using ChemTracker-EHS.

# Introducing BioRAFT

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Go to <https://tamu.bioraft.com/>

Click on the link to enter your TAMU **Net ID and password.**

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Welcome to BioRAFT!  
Support

**Log in with your TAMU  
User ID and Password**

[\(Click here for other access methods\)](#)

## Welcome to BioRAFT - The Research Management Platform

Please enter your Campus or Agency Login, such as NetID, to log in.

Access to this system is strictly limited to users associated with Texas A&M University. All access is monitored and logged.

**Non-employee** laboratory members  
such as students, volunteers or  
visiting scholars will need to contact  
EHS at [bioraft@tamu.edu](mailto:bioraft@tamu.edu) to obtain  
login credentials.

**Texas A&M employees** - Use  
either of these links to access  
your BioRAFT profile.


TEXAS A&M UNIVERSITY SYSTEM  
**SINGLE SIGN ON**



Logon  
Sign in to your account

**DON'T GET PUSHED AROUND!**  
*Don't authorize a Push Notification you didn't send!*

Only authorize a Duo notification if YOU have logged into your account.

 Two Factor Authentication using Duo is now required for all active employees of The Texas A&M University System and its affiliates who use Single Sign On.

**If this impacts you and you wish to use your UIN Logon to access SSO, please log on and register your phone(s) with Duo.**



**TAMUS Shibboleth V3 IDP** logon requests are handled by Single Sign On. After logging on you will be returned to **TAMUS Shibboleth V3 IDP**.

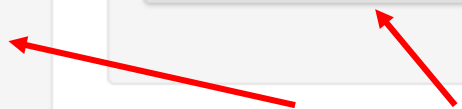
**UIN Logon**

**UIN:**

**Password:**

To Logon using one of the Texas A&M Campus or Agency Logon Providers, Click the link below.

[Click here to logon with a Texas A&M Campus or Agency Logon like NetID or IslandID](#)




Use UIN for UIN logon or NetID and password to logon.


Sign in to your account

# DON'T GET PUSHED AROUND!


*Don't authorize a Push Notification you didn't send!*

Only authorize a Duo notification if YOU have logged into your account.



 Two Factor Authentication using Duo is now required for all active employees of The Texas A&M University System and its affiliates who use Single Sign On.

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Use UIN for UIN logon or NetID and password to logon.

### UIN Logon


**UIN:**

**Password:**


[Trouble Logging In?](#) 

### Campus or Agency Logon


You can now logon using a Campus or Agency Logon like NetID or Island ID. [More information...](#)




TAMU NetID





Island ID



HSC









- + Research Tools
- + Equipment
- My Account
  - » My Profile
  - » Messaging
  - » Log out

## Welcome to BioRAFT



Please note: According to our records you are not a member of a research laboratory at this institution. This does not prevent you from using this online system, but it may limit the amount of functionality that you see. If you believe our records are in error, please contact EHS, your Principal Investigator or a lab manager and ask them to add you as a lab member in BioRAFT. If you need help, click the [Contact Us](#) link at the bottom of the page.

If you are in a lab or other group that permits self-registration, please [self-register](#) now.

### Announcements

*There are no recent announcements*

[View All Announcements](#)

### Compliance E-Mail Inbox

*No Messages Received*

[View Entire Inbox](#)

### Chemical Lookup

Chemical Name or CAS Number:

If you are logging into BioRAFT for the very first time and your lab has not yet been created, this is the screen you will see.

If you are a Principal Investigator, contact EHS at [labsafety@tamu.edu](mailto:labsafety@tamu.edu) to have a lab group created for you.



View Edit Temp Account Details

View Documents Equipment

## EHS Sample

The changes have been saved.

✉ Email

### Directory Information

First Name  
EHS

Last Name  
Sample

Display Name  
EHS Sample

### Labs

Sample Lab

Self-Register for a Lab

If your lab has already been created, this is the screen you will see when you login the first time. Click here to begin set-up.

- Sample Lab
  - » View Lab Profile
  - » ChemTracker
  - » Compliance Dashboard
  - » Manage Members
  - » Send Lab Message
  - » Self Inspections
  - » Manage Lab Forms
- Research Tools
- Equipment
- My Account





## Setup Steps

The following item(s) require your attention. If you have any trouble or need help, please [Contact Us](#).

### Sample Lab Setup

- [General Setup Wizard](#) Not Complete!

[Skip Setup](#)

Click here to  
set-up your  
lab profile.

https://tamu.bioraft.com/setup/step/1?gids[]=1961934

Search...

Mail - swati\_17@tamu.edu

Laboratory Registration Wiz... x

ATM

TEXAS A&M  
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Welcome, EHS Sample  
Support | Logout

General Setup Wizard

Welcome Page

Enter Lab's Contact Information

Enter Lab's Category and Research Focus

Complete Lab Hazard Assessment

Enter Lab Members

Configure Lab Member Activities

Lab Setup Complete

Laboratory Registration Wizard

Welcome to the Laboratory Registration Wizard.

EHS is best able to serve your needs and those of the institution through your co-operation in registering your laboratory's information within this system.

Providing EHS with information about your laboratory and your lab members will help our efforts to train your researchers, prevent accidents and keep your laboratory safe. Additionally, it helps this institution meet the compliance requirements of federal and state laws. This is important to maintain eligibility for you and your fellow researchers to apply for grants and other financial assistance.

This wizard will collect the following information:

1. Your laboratory's contact information

2. A general description of your laboratory's purpose and research focus

3. The hazards your laboratory members are exposed to

4. Names and designations of the members of your laboratory

5. Job activities of each member to drive their training requirements

If you would like, you may delegate this process to another member of your lab: [Delegate Now](#)  
You will still be required to certify that the information listed is correct.

Continue to Laboratory Setup

https://tamu.bioraft.com/setup/step/2?gids[]=1961934

Search...

Mail - swati\_17@tamu.eduLaboratory Contact Informa...

ATM

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Welcome, EHS Sample  
Support | Logout

General Setup Wizard

Welcome Page

Enter Lab's Contact Information

Enter Lab's Category and Research Focus

Complete Lab Hazard Assessment

Enter Lab Members

Configure Lab Member Activities

Lab Setup Complete

Laboratory Contact Information

Enter the basic contact information for your laboratory.

Building: \*  
<Select>

Room Number: \*  
Enter the lab's primary room number.

Mail Code:

Phone 1: \*  
Enter the laboratory's primary contact number. Please use the format XXX-XXX-XXXX.

Phone 2:  
Enter the laboratory's secondary contact number. Please use the format XXX-XXX-XXXX.

Fax:

Submit

If your lab and office are in different buildings, please select your lab building from the drop down menu.

This room number could be the PI's office number or a primary lab room number.  
***This room number is for contact information only. DO NOT list multiple room numbers here.***

Once set-up is complete, all your laboratory spaces will be displayed in your lab profile.

https://tamu.bioraft.com/setup/step/3?gids[]=1961934

Search...

Mail - swati\_17@tamu.edu

Enter Lab's Category and Re... x

General Setup Wizard

Welcome Page

Enter Lab's Contact Information

Enter Lab's Category and Research Focus

Complete Lab Hazard Assessment

Enter Lab Members

Configure Lab Member Activities

Lab Setup Complete

Enter Lab's Category and Research Focus

The Lab has been updated.

Lab Category

From the following, please select all that apply to your lab. A lab category is a way of summarizing the types of activities performed by your laboratory.

Please hover your mouse over the question mark symbol for each category for a definition.

☐ Art Group ?

☐ Clinical Lab ?

☐ Computational and/or Theoretical Lab ?

☐ Electronics Lab ?

☐ Research Lab ?

☐ Research Support ?

☐ Shared Facility ?

☐ Teaching Lab ?

☐ No Categories ?

Check all that apply to your lab group. Hover your mouse over the blue bubble next to each category for the explanation/definition.

As part of the laboratory registration process we ask you to enter a brief description of your overall research focuses & goals.

Research Focus [Example]

Submit

https://tamu.bioraft.com/setup/step/3?gids[]=1961934

Search...

Mail - swati\_17@tamu.edu

Enter Lab's Category and Re...

General Setup Wizard

Welcome Page

Enter Lab's Contact Information

Enter Lab's Category and Research Focus

Complete Lab Hazard Assessment

Enter Lab Members

Configure Lab Member Activities

Lab Setup Complete

Enter Lab's Category and Research Focus

The Lab has been updated.

Lab Category

From the following, please select all that apply to your lab. A lab category is a way of summarizing the types of activities performed by your laboratory.

Please hover your mouse over the question mark symbol for each category for a definition.

☐ Art Group ?

☐ Clinical Lab ?

☐ Computational and/or Theoretical Lab ?

☐ Electronics Lab ?

☒ Research Lab ?

☐ Research Support ?

☐ Shared Facility ?

☐ Teaching Lab ?

☐ No Categories ?

As part of the laboratory registration process we ask you to enter a brief description of your overall research focuses & goals.

Research Focus [Example]

Sample Lab has conducted research for a new EHS software system. Upon two years of research to include proposals, management support, securement of funding, and review of several different software systems, EHS has chosen the BioRAFT enterprise software solution. This system will assist in the management of hazards, chemical inventory, training, equipment, and laboratory personnel for health and safety compliance.

Submit

https://tamu.bioraft.com/setup/step/4?gids[]=1961934

Search...

Mail - swati\_17@tamu.edu

Complete Lab Hazard Asses...

General Setup Wizard

Welcome Page

Enter Lab's Contact Information

Enter Lab's Category and Research Focus

Complete Lab Hazard Assessment

Enter Lab Members

Configure Lab Member Activities

Lab Setup Complete

• Your Lab Categories have been updated.

• Your Lab Focus has been created.

For each category below, please select the hazards to which lab personnel may be exposed and activities they will perform, regardless of the location in which they are working.

After completing this wizard, you will have the ability to change your lab's hazards at any time. If you have questions about which hazards apply to your lab, please complete this form and then contact EHS with any questions you have.

Biological:

☐ Animal blood, body fluids, and/or tissues

☐ Animal inhalation anesthetics

☒ Biological materials

☒ Biological materials - Biosafety Level 1

☐ Biological materials - Biosafety Level 2

☐ Biological materials - Biosafety Level 3

☐ Biological materials - Biosafety Level 4

☐ Human blood, body fluids, tissues, and/or bloodborne pathogens

☐ Infectious proteins

☐ Live animals

☐ Plant research

☐ Recombinant and/or synthetic nucleic acids

☐ Select Agent pathogenic microorganisms

Chemical:

☒ Any hazardous chemicals

Any hazardous chemicals. In addition to chemistry lab work, this includes chemicals used to make buffers, some art materials, etc. Per OSHA: "Hazardous chemical means any chemical which is classified as a physical hazard or a health hazard, a simple asphyxiant, combustible dust, pyrophoric gas, or hazard not otherwise classified."

☐ Carcinogens

☐ Corrosive liquids

☐ Engineered nanomaterials

☐ Environmental hazards

☒ Flammable chemicals

☐ Generates hazardous waste

☒ Hazardous compressed gases

☐ Corrosive compressed gas

☒ Flammable compressed gas

☐ Oxidizing compressed gas

☐ Toxic compressed gases

☐ Hazardous drugs

Complete and submit a hazard assessment for your lab group.

https://tamu.bioraft.com/setup/step/5?gids[]=1961934

Search...

Mail - swati\_17@tamu.edu

Laboratory Members | BioR... x

ATM

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Welcome, EHS Sample  
Support | Logout

General Setup Wizard

Welcome Page

Enter Lab's Contact Information

Enter Lab's Category and Research Focus

Complete Lab Hazard Assessment

Enter Lab Members

Configure Lab Member Activities

Lab Setup Complete

Laboratory Members

Your Lab Hazards have been updated.

On this screen, please enter the names of the personnel in your group. For each person please indicate what their designation is and what permissions you would like them to have within your group. This information is important for determining access controls inside of BioRAFT.

Name	Email	Designation	
Sample, EHS	vpfs-ehs-biorafttest@exchange.tamu.edu	PI	<a href="#">Edit</a>

Definitions and Policies

Add a member

Name:

Designation:

Select

Lookup / Add

Adding group members requires a secure directory lookup against personnel databases and may take over 30 seconds to process. Please only click Add Once. Thank you for your patience.

Done Adding Members

The boxes for name and designation allow you to add employees to your lab group and designate their role in your lab.

https://tamu.bioraft.com/setup/step/5?gids[]=1961934

Search...

Mail - swati\_17@tamu.eduLaboratory Members | BioR... x

ATM | TEXAS A&M UNIVERSITY

Welcome, EHS Sample  
Support | Logout

General Setup Wizard

Welcome Page

Enter Lab's Contact Information

Enter Lab's Category and Research Focus

Complete Lab Hazard Assessment

Enter Lab Members

Configure Lab Member Activities

Lab Setup Complete

Laboratory Members

Your Lab Hazards have been updated.

On this screen, please enter the names of the personnel in your group. For each person please indicate what their designation is and what permissions you would like them to have within your group. This information is important for determining access controls inside of BioRAFT.

Name	Email	Designation	
Sample, EHS	vpfs-ehs-biorafttest@exchange.tamu.edu	PI	<a href="#">Edit</a>

Definitions and Policies

Add a member

Name:

Urbancz

Bradley D Urbanczyk - burbanczyk@tamu.edu

Makenzi Autumn Urbanczyk - urbanczykma@email.tamu.edu

Select

Lookup / Add

Adding group members requires a secure directory lookup against personnel databases and may take over 30 seconds to process. Please only click Add Once. Thank you for your patience.

Done Adding Members

Start typing in the box to search the directory.



ture directory lookup against personnel databases and may take over 30 seconds to  
e. Thank you for your patience.

https://tamu.bioraft.com/setup/step/5?gids[]=1961934

Search...

Mail - swati\_17@tamu.eduLaboratory Members | BioR... x

ATM

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Welcome, EHS Sample  
Support | Logout

General Setup Wizard

Welcome Page

Enter Lab's Contact Information

Enter Lab's Category and Research Focus

Complete Lab Hazard Assessment

Enter Lab Members

Configure Lab Member Activities

Lab Setup Complete

Laboratory Members

'Eaker, Nancy' has been added to this group.

On this screen, please enter the names of the personnel in your group. For each person please indicate what their designation is and what permissions you would like them to have within your group. This information is important for determining access controls inside of BioRAFT.

Name	Email	Designation	
Sample, EHS	vpfs-ehs-biorafttest@exchange.tamu.edu	PI	<a href="#">Edit</a>
Eaker, Nancy	n-eaker@tamu.edu	Technician	<a href="#">Edit</a> <a href="#">Remove</a>
Urbanczyk, Bradley	burbanczyk@tamu.edu	Lab Manager	<a href="#">Edit</a> <a href="#">Remove</a>

Definitions and Policies

Add a member

Name:

Designation:

Select

Lookup / Add

Adding group members requires a secure directory lookup against personnel databases and may take over 30 seconds to process. Please only click Add Once. Thank you for your patience.

View/edit/remove the  
your lab members here.

When all members have been added,  
click on Done Adding Members.

https://tamu.bioraft.com/setup/step/6?gids[]=1961934

Search...

Mail - swati\_17@tamu.eduConfigure Activities | BioRA... x

ATM | TEXAS A&M UNIVERSITY

Welcome, EHS Sample Support | Logout

General Setup Wizard

Welcome Page

Enter Lab's Contact Information

Enter Lab's Category and Research Focus

Complete Lab Hazard Assessment

Enter Lab Members

Configure Lab Member Activities

Lab Setup Complete

Configure Activities

Please confirm the type of activities each group member performs. This information is important for auditing training requirements inside of BioRAFT.

Biological

Animal

Chemical

Radiological

Physical

Facilities

General

Name	Works with Viral Vectors which May Infect Humans	Works with Biological Materials	Works with Biosafety Level 2 Materials	Works with Biosafety Level 3 Materials	Exposed to Bloodborne Pathogens or Human Source Materials	Works with Biosafety Level 2+ Materials	Works with Select Agent Organisms
Select for all	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sample, EHS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Eaker, Nancy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Urbanczyk, Bradley	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<

>

Submit

Check mark the activities each lab member will perform.

https://tamu.bioraft.com/setup/step/6?gids[]=1961934

Search...

Mail - swati\_17@tamu.eduConfigure Activities | BioRA...

ATM

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Welcome, EHS Sample  
Support | Logout

General Setup Wizard

Welcome Page

Enter Lab's Contact Information

Enter Lab's Category and Research Focus

Complete Lab Hazard Assessment

Enter Lab Members

Configure Lab Member Activities

Lab Setup Complete

Configure Activities

Please confirm the type of activities each group member performs. This information is important for auditing training requirements inside of BioRAFT.

Biological

Animal

Chemical

Radiological

Physical

Facilities

General

Name	Works with Peroxide Forming Chemicals	Works with pesticides, herbicides	Works with Reactive/Oxidizing Chemicals	Ships Hazardous Chemicals	Works with Acutely Toxic Chemicals	Works with Biological Toxins (non-SA)
Select for all	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sample, EHS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Eaker, Nancy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Urbanczyk, Bradley	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Submit

Use the different hazard tabs for Biological/Animal/Chemical... etc. to navigate through the list of activities.

https://tamu.bioraft.com/setup/step/6?gids[]=1961934

Search...

Mail - swati\_17@tamu.eduConfigure Activities | BioRA... x

ATM | TEXAS A&M UNIVERSITY

Welcome, EHS Sample  
Support | Logout

General Setup Wizard

Welcome Page

Enter Lab's Contact Information

Enter Lab's Category and Research Focus

Complete Lab Hazard Assessment

Enter Lab Members

Configure Lab Member Activities

Lab Setup Complete

Configure Activities

Please confirm the type of activities each group member performs. This information is important for auditing training requirements inside of BioRAFT.

Biological

Animal

Chemical

Radiological

Physical

Facilities

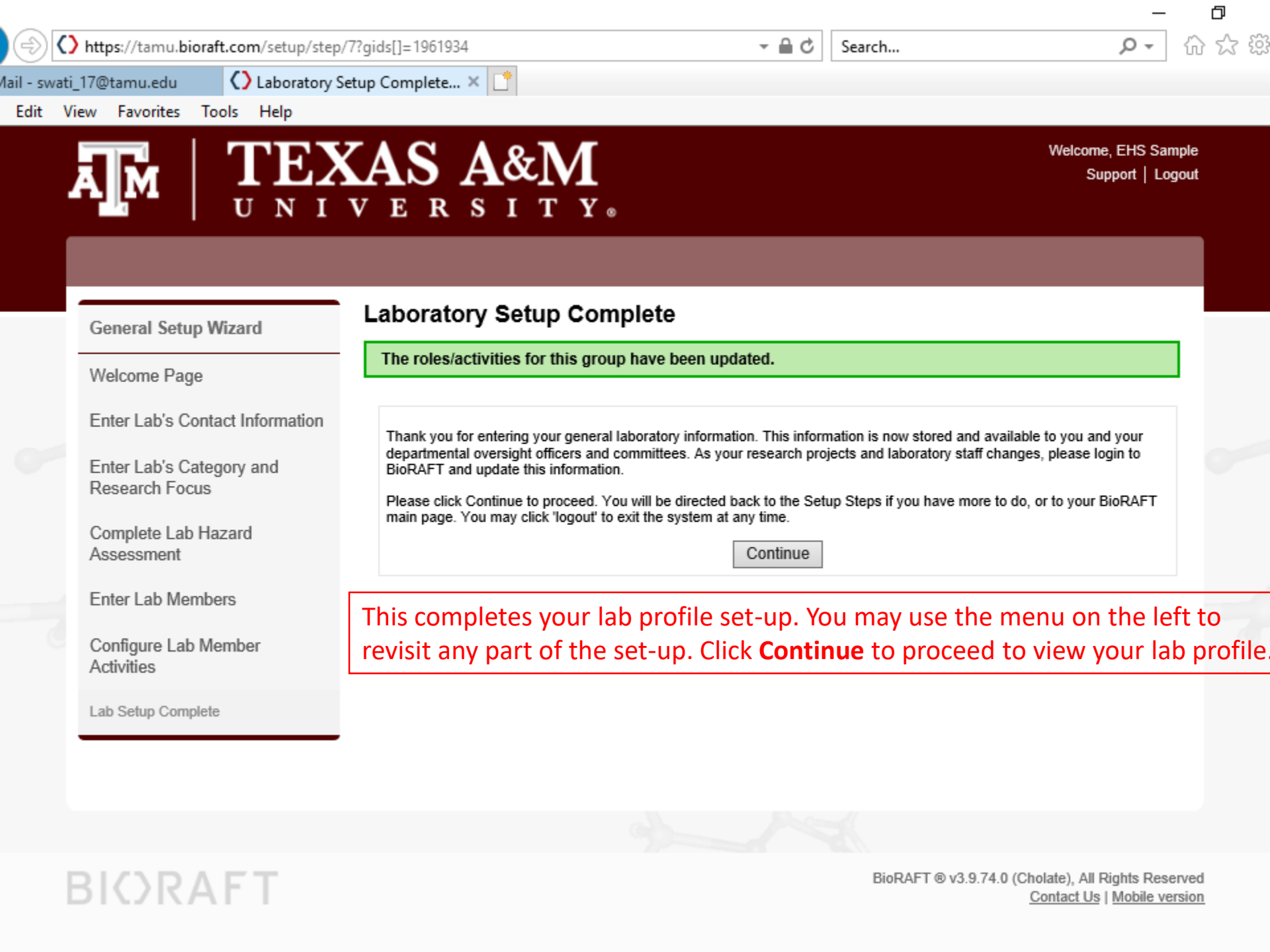
General

Name	Works with Viral Vectors which May Infect Humans	Works with Biological Materials	Works with Biosafety Level 2 Materials	Works with Biosafety Level 3 Materials	Exposed to Bloodborne Pathogens or Human Source Materials	Works with Biosafety Level 2+ Materials	Works with Select Agent Organisms
Select for all	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sample, EHS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Eaker, Nancy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Urbanczyk, Bradley	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<

>

Submit



## General Setup Wizard

Welcome Page

Enter Lab's Contact Information

Enter Lab's Category and  
Research Focus

Complete Lab Hazard  
Assessment

Enter Lab Members

Configure Lab Member  
Activities

Lab Setup Complete

## Laboratory Setup Complete

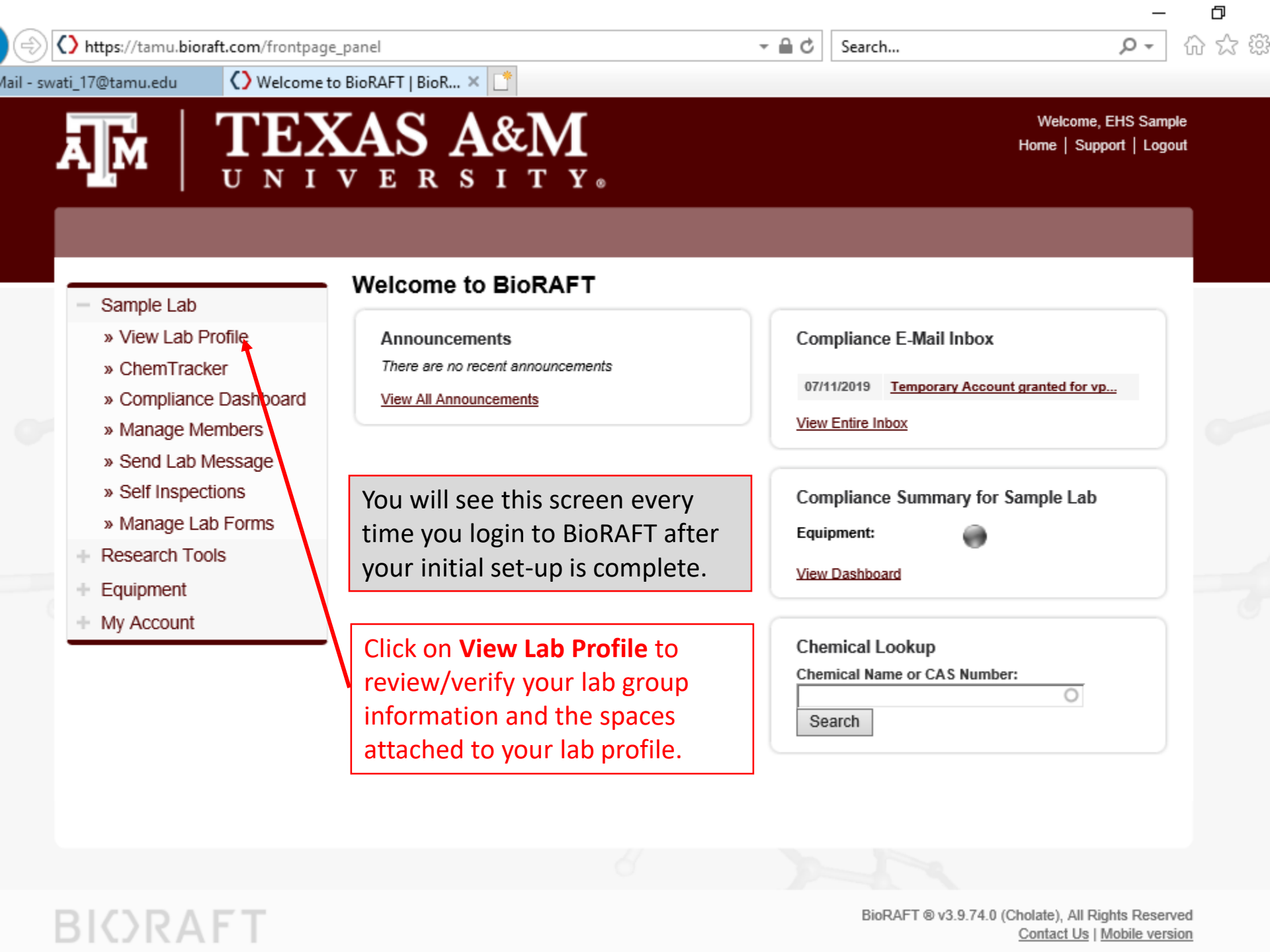
The roles/activities for this group have been updated.

Thank you for entering your general laboratory information. This information is now stored and available to you and your departmental oversight officers and committees. As your research projects and laboratory staff changes, please login to BioRAFT and update this information.

Please click Continue to proceed. You will be directed back to the Setup Steps if you have more to do, or to your BioRAFT main page. You may click 'logout' to exit the system at any time.

Continue

This completes your lab profile set-up. You may use the menu on the left to revisit any part of the set-up. Click **Continue** to proceed to view your lab profile.



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Welcome, EHS Sample  
[Home](#) | [Support](#) | [Logout](#)

## Welcome to BioRAFT

### Sample Lab

- » [View Lab Profile](#)
- » [ChemTracker](#)
- » [Compliance Dashboard](#)
- » [Manage Members](#)
- » [Send Lab Message](#)
- » [Self Inspections](#)
- » [Manage Lab Forms](#)

- + [Research Tools](#)
- + [Equipment](#)
- + [My Account](#)

### Announcements

*There are no recent announcements*

[View All Announcements](#)

### Compliance E-Mail Inbox

07/11/2019 [Temporary Account granted for vp...](#)

[View Entire Inbox](#)

### Compliance Summary for Sample Lab

Equipment:



[View Dashboard](#)

### Chemical Lookup

Chemical Name or CAS Number:

Search

You will see this screen every time you login to BioRAFT after your initial set-up is complete.


Click on **View Lab Profile** to review/verify your lab group information and the spaces attached to your lab profile.

## Sample Lab

### Contact Info

**Principal Investigator:** [EHS Sample](#)  
**Group Compliance Liaison:** [Bradley D Urbanczyk](#)  
**Department:**  
**Building:** 1111 Research Parkway Bldg (1602)  
**Room Number:** 250  
**Mail Code:**  
**Phone 1:** [979-845-2132](#)  
**Phone 2:**  
**Fax:** [979-845-1348](#)


### Compliance Summary


**Equipment:** 

[View Dashboard](#)

### Research Focus

Sample Lab has conducted research for a new EHS software system. Upon two years of research to include proposals, management support, securement of funding, and review of several different software systems, EHS has chosen the BioRAFT enterprise software solution. This system will assist in the management of hazards, chemical inventory, training, equipment, and laboratory personnel for health and safety compliance.

**Lab Categories:** Research Lab 

**Major Hazard Categories:** Biological, Chemical, Non-Ionizing Radiation, Physical 

Hazards Last Certified by PI: 07/24/2019

[Edit Hazards](#)

Lab Status: Active

Click on the tab for "Spaces" to verify all your spaces show up on your profile.



## - Sample Lab

- » View Lab Profile
- » ChemTracker
- » Compliance Dashboard
- » Manage Members
- » Send Lab Message
- » Self Inspections
- » Manage Lab Forms

## + Research Tools

## + Equipment

## + My Account

## Sample Lab Spaces

Showing 1-2 of 2 results

The following spaces have been identified as being used by your group. If incorrect, please contact [EHS](#)

Space Name▲	Description	Contact	Groups/Labs
<a href="#">1111 Research Parkway Bldg (1602) - 239</a>	RECEPTION ROOM	--	<a href="#">Sample Lab</a>
<a href="#">1111 Research Parkway Bldg (1602) - 250</a>	STAFF OFFICE	--	<a href="#">Sample Lab</a>

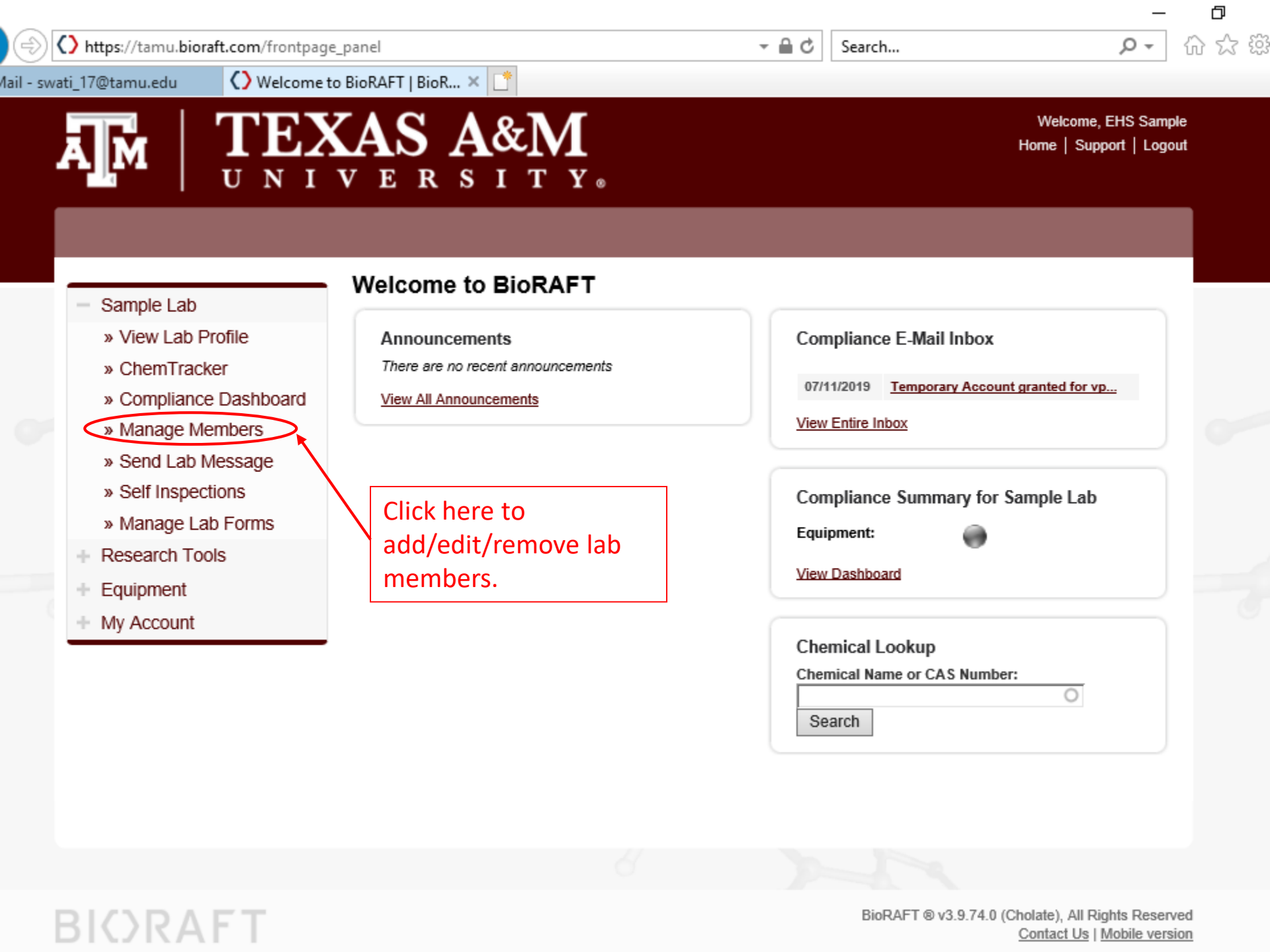
Contact EHS at [labsafety@tamu.edu](mailto:labsafety@tamu.edu) if any of your spaces are missing on this list.

Adding lab members to your lab group  
after the initial set-up

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---

Once the initial set-up is complete, simply go to <https://tamu.bioraft.com/> to logon to your BioRAFT profile.



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Welcome, EHS Sample  
[Home](#) | [Support](#) | [Logout](#)

- Sample Lab
  - » View Lab Profile
  - » ChemTracker
  - » Compliance Dashboard
  - » Manage Members
  - » Send Lab Message
  - » Self Inspections
  - » Manage Lab Forms
- + Research Tools
- + Equipment
- + My Account

## Welcome to BioRAFT

### Announcements

*There are no recent announcements*

[View All Announcements](#)

### Compliance E-Mail Inbox

07/11/2019 [Temporary Account granted for vp...](#)

[View Entire Inbox](#)

### Compliance Summary for Sample Lab

Equipment:



[View Dashboard](#)

### Chemical Lookup

Chemical Name or CAS Number:

Search

Click here to  
add/edit/remove lab  
members.



Outlook

Sample Lab Members | BioR... x

https://tamu.bioraft.com/node/1961934/users

Search...

ViewEditChemTrackerDashboardMembers

Members | Manage Job Activities | Members History

Sample Lab

- » View Lab Profile
- » ChemTracker
- » Compliance Dashboard
- » Manage Members
- » Send Lab Message
- » Self Inspections
- » Manage Lab Forms

+ Research Tools

+ Equipment

+ My Account

Sample Lab Members

Permissions/Activities for Bradley D Urbanczyk have been updated.

Last Confirmed: 07/24/2019

Name	Email	Designation	
Sample, EHS	vpfa-ehs-biorafttest@exchange.tamu.edu	PI	Edit
Eaker, Nancy	n-eaker@tamu.edu	Technician	Edit Remove
Urbanczyk, Bradley	burbanczyk@tamu.edu	Lab Manager	Edit Remove

Confirm ListDefinitions and Policies

Add a member

Name:

Swati G Kale - swati\_17@tamu.edu

Designation:

Graduate Student

Optional Access in BioRAFT

☐ Edit Basic Group Information

☐ Group Compliance Liaison

☒ Manage Group ChemTracker Inventory

☒ View Group ChemTracker Inventory

Job Activities

BiologicalAnimalChemicalRadiologicalPhysicalFacilities

General

☐ Works with Viral Vectors which May Infect Humans

☒ Works with Biological Materials

☐ Works with Biosafety Level 2 Materials

Any non-employed laboratory members, volunteers or visiting scholars in the lab will not be available in the directory.

Contact EHS at [bioraft@tamu.edu](mailto:bioraft@tamu.edu) to have them added to your lab profile.

### Sample Lab Members

Last Confirmed: 07/24/2019 ?

Name	Email	Designation	
<a href="#">Sample_EHS</a>	vpfa-ehs-biorafttest@exchange.tamu.edu	PI	<a href="#">Edit</a>
<a href="#">Eaker, Nancy</a>	n-eaker@tamu.edu	Technician	<a href="#">Edit</a> <a href="#">Remove</a>
<a href="#">Urbanczyk, Bradley</a>	burbanczyk@tamu.edu	Lab Manager	<a href="#">Edit</a> <a href="#">Remove</a>

## Definitions and Policies

### Confirm List

[Add a member](#)

Name:

Designation:

Select

▼ Optional Access in BioRAFT

- ☐ Edit Basic Group Information ?
- ☐ Group Compliance Liaison ?
- ☐ Manage Group ChemTracker Inventory ?
- ☒ View Group ChemTracker Inventory ?

### Job Activities

## Biological

## Animal

## Chemical

### Radiological

## Physical

## Facilities

## General

☐ Works with Viral Vectors which May Infect Humans

Use these links to remove or edit lab member information.

# Editing Lab Member Information/Setting-up Lab Liaison



TEXAS A&M  
UNIVERSITY

- Sample Lab
  - » View Lab Profile
  - » ChemTracker
  - » Compliance Dashboard
  - » Manage Members
  - » Send Lab Message
  - » Self Inspections
  - » Manage Lab Forms
- + Research Tools
- + Equipment
- + My Account

## Members

User setup for Bradley D Urbanczyk

Designation:

Lab Manager

Disabled Roles:

Bradley D Urbanczyk has the following roles enabled, which have been disabled in the [group default](#):  
EHS, Compliance Officer, Manage Inspection Types, Manage Inspection Findings, View Inspection Reports, Manage Inspection Reports, View Group Inspection Dashboard, View Inspections, Manage ChemTracker, View CFATS reports, Manage Institutional Equipment, Manage Lasers, X-Ray Equipment Manager, Access basic user experience

### Optional Access in BioRAFT

- ☒ Edit Basic Group Information
- ☐ Group Compliance Liaison
- ☐ Manage Group ChemTracker Inventory
- ☒ View Group ChemTracker Inventory

PIs may provide lab members with different levels of access to the lab group information.

Job Activities

Biological

Animal

Chemical

Radiological

Physical

Facilities

General

- ☐ Works with Viral Vectors which May Infect Humans
- ☒ Works with Biological Materials
- ☐ Works with Biosafety Level 2 Materials
- ☐ Works with Biosafety Level 3 Materials
- ☐ Exposed to Bloodborne Pathogens or Human Source Materials
- ☐ Works with Biosafety Level 2+ Materials
- ☐ Works with Select Agent Organisms
- ☐ Works with Recombinant and/or Synthetic Nucleic Acids



https://tamu.bioraft.com/node/1961934/users/edit/144454?destination=node/1961934/users

Search...

Mail - swati\_17@tamu.edu

Members | BioRAFT

Sample Lab

» View Lab Profile

» ChemTracker

» Compliance Dashboard

» Manage Members

» Send Lab Message

» Self Inspections

» Manage Lab Forms

Research Tools

Equipment

My Account

Members

User setup for Bradley D Urbanczyk

Designation:

Lab Manager

Disabled Roles:

Bradley D Urbanczyk has the following roles enabled, which have been disabled in the [group default](#):  
EHS, Compliance Officer, Manage Inspection Types, Manage Inspection Findings, View Inspection Reports, Manage Inspection Reports, View Group Inspection Dashboard, View Inspections, Manage ChemTracker, View CFATS reports, Manage Institutional Equipment, Manage Lasers, X-Ray Equipment Manager, Access basic user experience

Optional Access in BioRAFT

☒ Edit Basic Group Information

☒ Group Compliance Liaison

☒ Manage Group ChemTracker Inventory

☒ View Group ChemTracker Inventory

Job Activities

Biological

Animal

Chemical

Radiological

Physical

Facilities

General

☐ Works with Viral Vectors which May Infect Humans

☒ Works with Biological Materials

☐ Works with Biosafety Level 2 Materials

☐ Works with Biosafety Level 3 Materials

☐ Exposed to Bloodborne Pathogens or Human Source Materials

☐ Works with Biosafety Level 2+ Materials

☐ Works with Select Agent Organisms

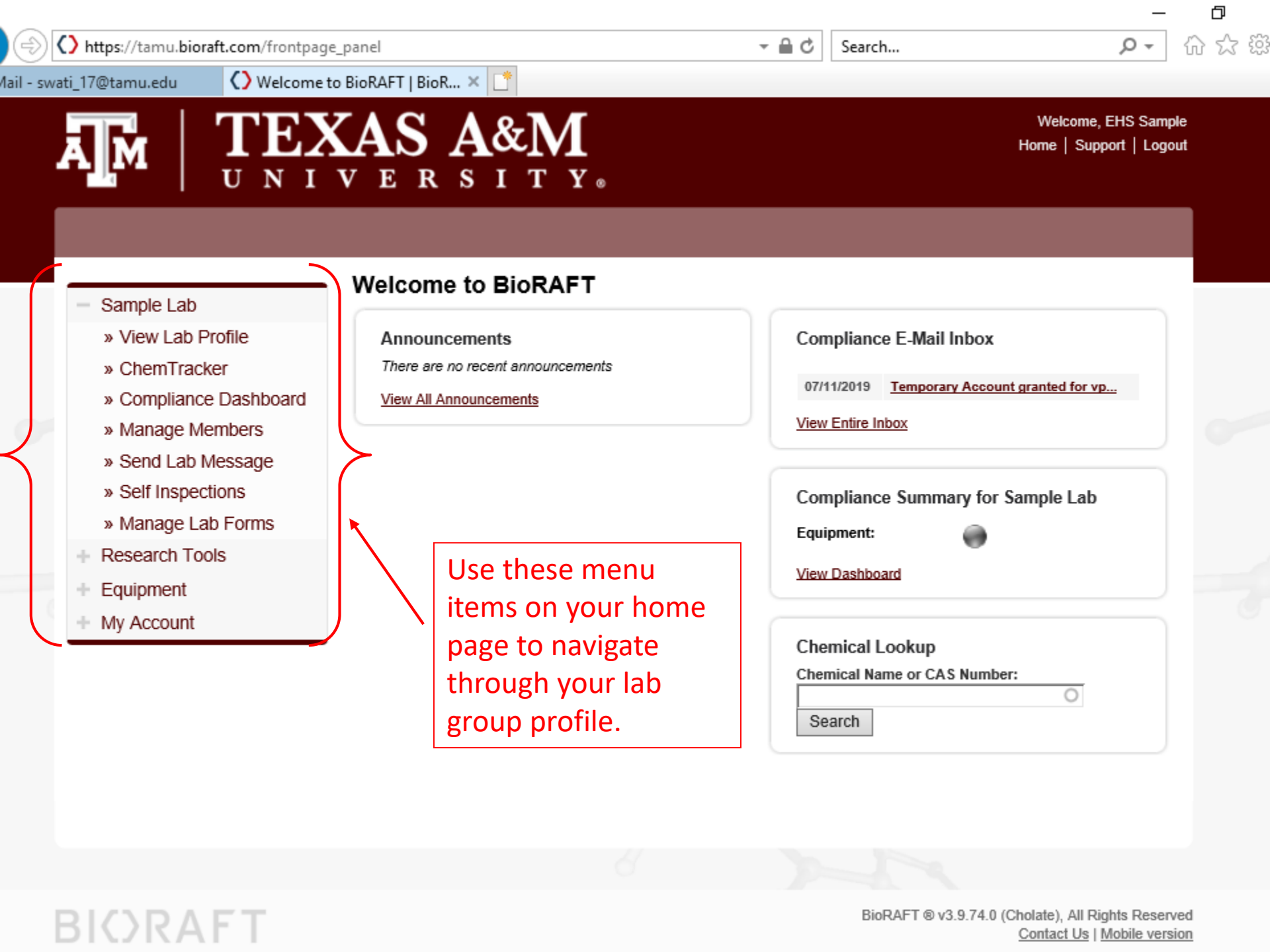
☐ Works with Recombinant and/or Synthetic Nucleic Acids

☐ Ships Biological/Infectious Materials

Save

[Configure Defaults](#)

It is recommended that PIs designate at least one lab member as their Group Compliance Liaison.



- Sample Lab
  - » View Lab Profile
  - » ChemTracker
  - » Compliance Dashboard
  - » Manage Members
  - » Send Lab Message
  - » Self Inspections
  - » Manage Lab Forms
- + Research Tools
- + Equipment
- + My Account

## Welcome to BioRAFT

### Announcements

*There are no recent announcements*

[View All Announcements](#)

### Compliance E-Mail Inbox

07/11/2019 [Temporary Account granted for vp...](#)

[View Entire Inbox](#)

### Compliance Summary for Sample Lab

Equipment:



[View Dashboard](#)

### Chemical Lookup

Chemical Name or CAS Number:

Search

Use these menu items on your home page to navigate through your lab group profile.

# Questions?

## Environmental Health and Safety

For questions regarding BioRAFT and BioRAFT related functions, email at [bioraft@tamu.edu](mailto:bioraft@tamu.edu)

For questions regarding Laboratory Safety activities, concerns, adding new spaces etc., email at [labsafety@tamu.edu](mailto:labsafety@tamu.edu)