

LABORATORY MATERIAL TRANSFER FORM

This form is to be used in conjunction with the Laboratory Decommissioning Checklist. This form may be used to document any material transfer but must be completed when chemicals are transferred from one owner to another (that is, when answering “Yes” to checklist item 5.b). For chemical transfers, submit the completed form to EHS by emailing it to labsafety@tamu.edu.

 PI releasing custody

 Sign

 Building and room number(s)

 Date

PI(s) assuming custody:

Material Transferred*	PI name	Date	Location		Sign
			Bldg.	Room #	

*If chemicals are being transferred, attach an inventory of what was transferred.